



Get Informed

Know Your Rights.....



*Commissionaires
Local 802*



Public Service Alliance of Canada
Alliance de la Fonction publique du Canada

**SIGN YOUR UNION CARD
TODAY!!!**

Sign your Union card today to ensure that you receive communications from P.S.A.C. and stay informed.

Local 802 Representatives

David Tissawak, President
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Joseph Schamerhorn, V.P.
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(647) 226-1072 (Cell)

Benjamin Mills, Secretary
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Joan-Ann Gravesande,
PSAC Regional Representative
gravesj@psac.com
(416) 485-3558 ext. 228 (Office)

Visit the Local Webpage:
www.psaontario.com/commissionaires/

Protect Your Rights

- Keep a record of all the remarks and incidents that you think were intended to intimidate you
- Note the dates and times when these remarks were made and incidents took place
- Find witnesses who overheard the remarks or were present during the occurrence
- Keep copies of all documents letters, memos, etc.
- Communicate immediately with your Local Executive or directly with the P.S.A.C. Regional Office
- Take Union education courses where you will learn more about your rights under the law

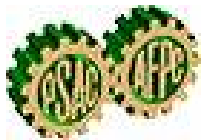


Dues

Union dues are used in several different ways. The portion of dues that are sent to the local are used for meetings, communications, and anything else the local feels is beneficial to the membership.

The portion of the dues that are sent to P.S.A.C. are used for education, representation, communications, political action, and negotiations. For example, to negotiate a Collective Agreement requires meeting spaces, legal fees, and administration costs which can total into the thousands. By the collective effort of all members, paying an equal percentage of dues, these services are available to everyone.

(Please note Union dues are tax deductible)



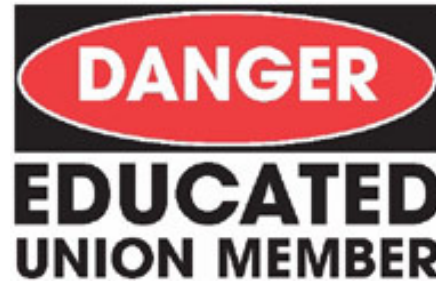
Finances

The Local Executive is currently putting together up to date financial statements. The existing financial statements are posted on the local website:

<http://www.psaontario.com/commissionaires/resources/>

Personnel File

An employee can request, once each year, to see his/her personnel file. The Employer will have to grant this request within 30 days. *(Article 23.05 of the Collective Agreement)*



Scheduling

Article 30.03 (e) "...records shall be kept of the hours which become available; those part-time employees who were offered the available hours; the response, if any to the offer; and, the name of the employee who actually worked the hours. These records shall be retained for a minimum period of three months. Where an employee files a specific complaint or concern (citing dates and times), said records shall be made available to the employee or a Union representative to assist in resolving the complaint arising over the distribution of additional hours.

Call-Out for Stewards

A Local Steward is a Union officer who works to ensure the Collective Agreement is being enforced and that members are being fairly represented.

Any member in good standing can be a Local Steward. If you are interested in getting involved, please contact your Local Executive members or the P.S.A.C. regional office at: 416-485-3558.



Get Involved!

A vibrant Local is one where members understand their rights in the workplace; know their Collective Agreement and how to respond when it is not being respected; support each other in any day-to-day work issues; and recognize that together you have a stronger voice than being on your own.